

**PATIENT INFORMATION**

**DATE:** \_\_\_\_/\_\_\_\_/\_\_\_\_

FIRST NAME _____	MIDDLE NAME _____	LAST NAME _____
PREFERRED NAME _____	DATE OF BIRTH _____	SOCIAL SECURITY # _____-_____-____
ADDRESS _____	CITY _____	STATE _____ ZIP CODE _____
<b>SEX:</b> <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	<b>MARITAL STATUS:</b> <input type="checkbox"/> MARRIED <input type="checkbox"/> SINGLE <input type="checkbox"/> OTHER _____	
HOME PHONE _____	CELL PHONE _____	WORK PHONE _____
EMAIL _____		
SPOUSE NAME _____	NUMBER OF CHILDREN/AGES _____	
EMERGENCY CONTACT PHONE _____	RELATIONSHIP _____	NAME _____

**REFERRAL INFORMATION**

REFERRED BY: <input type="checkbox"/> NEWSPAPER <input type="checkbox"/> RADIO <input type="checkbox"/> SOCIAL MEDIA <input type="checkbox"/> FRIEND/RELATIVE _____
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**EMPLOYMENT INFORMATION**

EMPLOYED: <input type="checkbox"/> FULL TIME <input type="checkbox"/> PART TIME <input type="checkbox"/> UNEMPLOYED <input type="checkbox"/> STUDENT <input type="checkbox"/> HOMEMAKER <input type="checkbox"/> SELF <input type="checkbox"/> RETIRED
EMPLOYER _____ OCCUPATION _____
EMPLOYER ADDRESS _____ CITY _____ STATE _____ ZIP CODE _____
WORK DUTIES _____

**INSURANCE INFORMATION**

PRIMARY INSURANCE COMPANY _____
POLICY # _____ GROUP # _____
INSURED'S NAME _____ INSURED'S DATE OF BIRTH _____
INSURED EMPLOYER _____ RELATION TO INSURED _____
SECONDAY INSURANCE COMPANY _____
POLICY # _____ GROUP # _____
INSURED'S NAME _____ INSURED'S DATE OF BIRTH _____
INSURED EMPLOYER _____ RELATION TO INSURED _____

<b>IS TODAY'S VISIT DUE TO A WORK RELATED INJURY (Workers Comp):</b> <input type="checkbox"/> YES <input type="checkbox"/> NO
<b>IS TODAY'S VISIT DUE TO AN AUTO ACCIDENT:</b> <input type="checkbox"/> YES <input type="checkbox"/> NO

## SOCIAL HISTORY

ALCOHOL:	<input type="checkbox"/> DAILY	<input type="checkbox"/> WEEKLY	<input type="checkbox"/> OCCASIONALLY	<input type="checkbox"/> NEVER
HOW MANY DRINKS PER WEEK _____				
DIET FOOD PRODUCTS:	<input type="checkbox"/> DAILY	<input type="checkbox"/> WEEKLY	<input type="checkbox"/> OCCASIONALLY	<input type="checkbox"/> NEVER
OVER THE COUNTER PAIN KILLERS:	<input type="checkbox"/> DAILY	<input type="checkbox"/> WEEKLY	<input type="checkbox"/> OCCASIONALLY	<input type="checkbox"/> NEVER
HOMEMADE FOOD:	<input type="checkbox"/> DAILY	<input type="checkbox"/> WEEKLY	<input type="checkbox"/> OCCASIONALLY	<input type="checkbox"/> NEVER
SOFT DRINKS:	<input type="checkbox"/> DAILY	<input type="checkbox"/> WEEKLY	<input type="checkbox"/> OCCASIONALLY	<input type="checkbox"/> NEVER
CAFFEINE:	<input type="checkbox"/> YES <input type="checkbox"/> NO	AMOUNT PER DAY _____		
ADEQUATE WATER:	<input type="checkbox"/> YES <input type="checkbox"/> NO	AMOUNT PER DAY _____		
RECREATIONAL DRUGS:	<input type="checkbox"/> DAILY	<input type="checkbox"/> WEEKLY	<input type="checkbox"/> OCCASIONALLY	<input type="checkbox"/> NEVER
EXERCISE:	<input type="checkbox"/> DAILY	<input type="checkbox"/> WEEKLY	<input type="checkbox"/> OCCASIONALLY	<input type="checkbox"/> NEVER
PROCESSED FOOD:	<input type="checkbox"/> DAILY	<input type="checkbox"/> WEEKLY	<input type="checkbox"/> OCCASIONALLY	<input type="checkbox"/> NEVER
TOBACCO: <input type="checkbox"/> SMOKELESS <input type="checkbox"/> SMOKING	<input type="checkbox"/> DAILY	<input type="checkbox"/> WEEKLY	<input type="checkbox"/> OCCASIONALLY	<input type="checkbox"/> NEVER
WHAT /HOW MANY PER DAY _____				
ADEQUATE SLEEP:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	EXPLAIN: _____	
STRESSFUL JOB:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	EXPLAIN: _____	
STRESSFUL FAMILY LIFE:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	EXPLAIN: _____	
HEALTHY DIET:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	EXPLAIN: _____	

## HEALTH HISTORY

IN GENERAL, WOULD YOU SAY YOUR HEALTH IS:

EXCELLENT       VERY GOOD       GOOD       FAIR       POOR

LAST PHYSICAL EXAM: \_\_\_\_\_ PRIMARY PHYSICIAN \_\_\_\_\_

PREVIOUS CHIROPRACTIC CARE:  YES  NO      CHIROPRACTOR'S NAME \_\_\_\_\_

MEDICATIONS/ SUPPLEMENTS CURRENTLY TAKING WITH DOSES: \_\_\_\_\_

\_\_\_\_\_

ARE YOU CURRENTLY PREGNANT:  YES  NO

HAVE YOU **EVER** HAD A STROKE:  YES  NO

HAVE YOU **EVER** HAD BLOOD CLOTS:  YES  NO

HAVE YOU RECENTLY EXPERIENCED:

DIZZINESS       UNEXPLAINED FATIGUE       WEIGHT LOSS       BLOOD LOSS

IF YES, EXPLAIN: \_\_\_\_\_

MAJOR ILLNESSES:  YES  NO EXPLAIN: \_\_\_\_\_

HOSPITALIZATIONS:  YES  NO EXPLAIN: \_\_\_\_\_

AUTO ACCIDENTS:  YES  NO EXPLAIN: \_\_\_\_\_

HEALTH CONDITIONS:  YES  NO EXPLAIN: \_\_\_\_\_

SURGERIES:

DATE	SURGERY	DATE	SURGERY

BROKEN BONES:  YES  NO EXPLAIN: \_\_\_\_\_

SPRAINS/STRAINS:  YES  NO EXPLAIN: \_\_\_\_\_

STRUCK UNCONSCIOUS:  YES  NO EXPLAIN: \_\_\_\_\_

EATING DISORDERS:  YES  NO EXPLAIN: \_\_\_\_\_

FAMILY HISTORY: \_\_\_\_\_

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PERSONAL HEALTH CHECKLIST:

- |   |   |   |  |
|---|---|---|--|
| <input type="checkbox"/> ASTHMA                 | <input type="checkbox"/> ALCOHOLISM             | <input type="checkbox"/> ANEMIA             | <input type="checkbox"/> ALLERGIES         |
| <input type="checkbox"/> ARTHRITIS              | <input type="checkbox"/> ARTERIOSCLEROSIS       | <input type="checkbox"/> BACK PAIN          | <input type="checkbox"/> BLOOD DISORDER    |
| <input type="checkbox"/> BREAST LUMP            | <input type="checkbox"/> CHRONIC BRONCHITIS     | <input type="checkbox"/> BRUISE EASILY      | <input type="checkbox"/> CANCER            |
| <input type="checkbox"/> CHEST PAIN             | <input type="checkbox"/> COLD EXTREMITIES       | <input type="checkbox"/> CONSTIPATION       | <input type="checkbox"/> CRAMPS            |
| <input type="checkbox"/> DEPRESSION             | <input type="checkbox"/> DIABETES               | <input type="checkbox"/> DIGESTION PROBLEMS | <input type="checkbox"/> DIZZINESS         |
| <input type="checkbox"/> EXCESSIVE MENSTRUATION | <input type="checkbox"/> EYE PAIN/ DIFFICULTIES | <input type="checkbox"/> FREQUENT URINATION | <input type="checkbox"/> FATIGUE           |
| <input type="checkbox"/> HEADACHES              | <input type="checkbox"/> HIGH BLOOD PRESSURE    | <input type="checkbox"/> HOT FLASHES        | <input type="checkbox"/> HEART PROBLEMS    |
| <input type="checkbox"/> EAR, NOSE, THROAT      | <input type="checkbox"/> IRREGULAR HEARTBEAT    | <input type="checkbox"/> IRREGULAR PERIODS  | <input type="checkbox"/> KIDNEY INFECTIONS |
| <input type="checkbox"/> KIDNEY STONES          | <input type="checkbox"/> MEMORY LOSS            | <input type="checkbox"/> LOSS OF BALANCE    | <input type="checkbox"/> LOSS OF SMELL     |
| <input type="checkbox"/> LOSS OF TASTE          | <input type="checkbox"/> NOSEBLEEDS             | <input type="checkbox"/> PACEMAKER          | <input type="checkbox"/> POLIO             |
| <input type="checkbox"/> POOR POSTURE           | <input type="checkbox"/> PROSTATE PROBLEMS      | <input type="checkbox"/> SCIATICA           | <input type="checkbox"/> STROKE            |
| <input type="checkbox"/> SPINAL CURVATURES      | <input type="checkbox"/> SHORTNESS OF BREATH    | <input type="checkbox"/> SINUS INFECTIONS   | <input type="checkbox"/> INSOMNIA          |
| <input type="checkbox"/> SWOLLEN JOINTS         | <input type="checkbox"/> THROID DYSFUNCTION     | <input type="checkbox"/> TUBERCULOSIS       | <input type="checkbox"/> ULCERS            |
| <input type="checkbox"/> VARICOSE VEINS         | <input type="checkbox"/> VENEREAL DISEASE       | <input type="checkbox"/> JOINTS/ BONES      | <input type="checkbox"/> OSTEOPOROSIS      |
| <input type="checkbox"/> LUNG PROBLEMS          | <input type="checkbox"/> MUSCLE PROBLEMS        | <input type="checkbox"/> NERVE PROBLEMS     | <input type="checkbox"/> BOWEL/INTESTINAL  |

OTHER: \_\_\_\_\_

**CHIEF COMPLAINT INFORMATION**

CHIEF COMPLAINT \_\_\_\_\_

ONSET OF SYMPTOMS/ DATE OF OCCURANCE \_\_\_\_\_

WHERE INJURY OCCURRED:  AUTO  WORK  THIRD-PARTY  OTHER INJURY DATE: \_\_\_\_\_

HAVE YOU HAD THIS PAIN BEFORE:  YES  NO

WAS THE ONSET:  GRADUAL  SUDDEN

SINCE ITS' ONSET, HAS IT GOTTEN:  WORSE  BETTER  SAME

DESCRIBE WHAT CAUSED THE PAIN: \_\_\_\_\_

FREQUENCY OF PAIN:  ALWAYS  HOURLY  DAILY  OCCASIONALLY

INTERFERE W/ ACTIVITIES:  YES  NO AFFECTED SLEEEP:  YES  NO MISSED WORK:  YES  NO

AFFECTED APPETITE:  YES  NO REDUCED WORK:  YES  NO

AGGRAVATES CONDITION \_\_\_\_\_

IMPROVES CONDITION \_\_\_\_\_

HAVE YOU DETECTED ANY POSSIBLE RELATIONSHIP OF YOUR CURRENT COMPLAIN WITH ANY OF THE FOLLOWING:

MUSCLE WEAKNESS  BOWEL/BLADDER PROBLEMS  DIGESTION

CARDIAC/RESPIRATORY  OTHER \_\_\_\_\_

RECEIVED TREATMENT:  YES  NO EXPLAIN \_\_\_\_\_

X-RAYS, MRI, or CTs TAKEN?  YES  NO EXPLAIN \_\_\_\_\_

SAME CONDITION BEFORE:  YES  NO DATE \_\_\_\_\_ PRACTITIONER \_\_\_\_\_

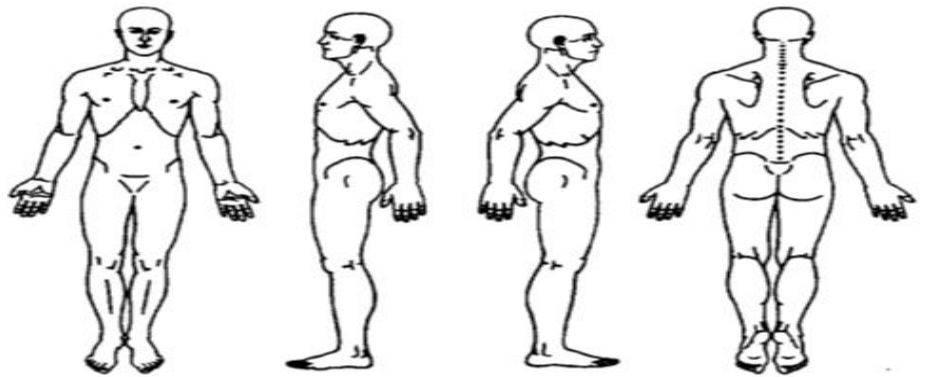
HAVE YOU TRIED ANY SELF-TREATMENT OR TAKEN ANY MEDICATION (OVER THE COUNTER OR PRESCRIPTION)?

YES  NO IF YES, EXPLAIN \_\_\_\_\_

**PAIN CHART**

**Please mark areas of pain using the codes below. Write them on the pictures to the right.**

- BBB for Burning**
- DDD for Dull/Ache**
- NNN for Numbness/Tingling**
- TTT for Throbbing**
- SSS for Stabbing/Sharp**



(Front) (Left) (Right) (Back)

**SEVERITY OF PAIN**

List region of pain and circle the number which represents the intensity of your pain.

Complaint: _____	0 1 2 3 4 5 6 7 8 9 10	
	No pain	Unbearable
Complaint: _____	0 1 2 3 4 5 6 7 8 9 10	
	No pain	Unbearable
Complaint: _____	0 1 2 3 4 5 6 7 8 9 10	
	No pain	Unbearable

**AUTHORIZATION AND ASSIGNMENT**

In consideration of your undertaking to care for me, I agree to the following:

1. You are authorized to release any information you deem appropriate concerning my physical or emotional condition, health history, or billing and payment history to any insurance company, attorney, or adjuster for the purpose of any claim for reimbursement of charges incurred by me.
2. I authorize my attorney and/or any insurance company to make direct payment to you of settlement proceeds.
3. I hereby assign and transfer to you the cause of action that exists in my favor against any insurance company obligated by contractual agreement to make payment to me or to you for the charges made for your service. I authorize you to prosecute said action either in my name. I further authorize you to compromise, settle, or otherwise resolve said claim as you see fit. I understand that whatever amounts you do not collect from insurance companies, whether it be all or part of what was due, I personally owe to you.
4. I further agree that this Authorization and Assignment is irrevocable until all moneys owed to Ord Sports Chiropractic and Wellness is paid in full.

Patient Signature \_\_\_\_\_

Date

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

CONTINUE 

**INFORMED CONSENT**

Medical doctors, chiropractic doctors, osteopaths, and physical therapists that perform manipulation are required by law to obtain your informed consent before starting treatment.

I \_\_\_\_\_, Do hereby give my consent to the performance of conservative noninvasive treatment to the joints and soft tissues. I understand that the procedures may consist of manipulations/adjustments involving movement of the joints and soft tissues. Physical therapy and exercises may also be used.

Although spinal and extremity manipulation/adjustment is considered to be one of the safest, most effective forms of therapy for musculoskeletal problems, I am aware that there are possible risks and complications associated with these procedures as follows: Soreness/Bruising: I am aware that like exercise it is common to experience muscle soreness and occasionally bruising in the first few treatments.

Dizziness: Temporary symptoms like dizziness and nausea can occur, but are relatively rare.

Fractures/Joint Injury: I further understand that in isolated cases underlying physical defects, deformities or pathologies like weak bones from osteoporosis may render the patient susceptible to injury. When osteoporosis, degenerative disc disease, or other abnormality is detected, this office will proceed with extra caution.

Stroke: Current medical research suggests there is no increased risk of stroke from spinal manipulation. However, some poorly constructed studies in the past suggested that there is a very slight incidence (one in about 10 million) that chiropractic manipulation can contribute to stroke.

Physical Therapy Burns: Some of the therapies used in this office generate heat and may rarely cause a burn. Despite precautions, if a burn is obtained, there will be a temporary increase in pain and possible blistering. This should be reported to the doctor. Tests have been or will be performed on me to minimize the risk of any complication from treatment and I freely assume these risks.

**TREATMENT RESULTS**

I also understand that there are beneficial effects associated with these treatment procedures including decreased pain, improved mobility and function, and reduced muscle spasm. However, I appreciate there is no certainty that I will achieve these benefits. I realize that the practice of medicine, including chiropractic, is not an exact science and I acknowledge that no guarantee has been made to me regarding the outcome of these procedures. I agree to the performance of these procedures by my doctor and such other persons of the doctor's choosing.

**ALTERNATIVE TREATMENTS AVAILABLE**

Reasonable alternatives to these procedures have been explained to me including, rest, home applications of therapy, prescription or over-the-counter medications, exercises and possible surgery.

Medications: Medication can be used to reduce pain or inflammation. I am aware that long-term use or overuse of medication is always a cause for concern. Drugs may mask pathology, produce inadequate or short-term relief, undesirable side effects, physical or psychological dependence, and may have to be continued indefinitely. Some medications may involve serious risks.

Rest/Exercise: It has been explained to me that simple rest is not likely to reverse pathology, although it may temporarily reduce inflammation and pain. The same is true of ice, heat or other home therapy. Prolonged bed rest contributes to weakened bones and joint stiffness. Exercises are of limited value but are not corrective of injured nerve and joint tissues.

Surgery: Surgery may be necessary for joint instability or serious disc rupture. Surgical risks may include unsuccessful outcome, complications, pain or reaction to anesthesia, and prolonged recovery.

Non-treatment: I understand the potential risks of refusing or neglecting care may include increased pain, scar/adhesion formation, restricted motion, possible nerve damage, increased inflammation, and worsening pathology. The aforementioned may complicate treatment making future recovery and rehabilitation more difficult and lengthy.

**I have read or had read to me the above explanation of chiropractic treatment. Any questions I have had regarding these procedures have been answered to my satisfaction PRIOR TO MY SIGNING THIS CONSENT FORM. I have made my decision voluntarily and freely.**

To attest to my consent to these procedures, I hereby affix my signature to this authorization for treatment.

\_\_\_\_\_  
**Signature of Patient**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Signature of Parent or Guardian (if a minor)**

\_\_\_\_\_  
**Date**

# Ord Sports Chiropractic and Wellness

## Financial/Privacy Policy and Disclaimer

### Insurance Verification

- **Insurance verification is not a guarantee of payment.** Verification is only a quote of patient benefits. Insurance companies review charges individually and make payment accordingly. **Charges not covered by insurance are the patient's responsibility and due within 30 days of billing.**

### Deductible Payments

- **It is our policy to collect at time of service.** Once we receive an "Explanation of Benefits" report from the patient's insurance company, we will bill or credit the account for the remaining balance. Reimbursement checks can be issued upon request.

### Collection of Patient Balance

- Co-payments and Co-insurance is the patient's responsibility and will be collected at the time of service.
- If an "Explanation of Benefits" or EOB shows the patient has an outstanding responsibility for any reason, the patient will receive a bill outlining the outstanding charges. **Payment is due within 30 days of receipt of the bill.**
- **In the event a bill is disputed, you must notify us within 30 days.** If you do not notify us within that time, the bill will be presumed valid and due. All balances remaining unpaid after 30 days will accrue **interest at the rate of 12% per annum.** In the event any further action is necessary to collect an unpaid bill, you will be responsible for all attorney's fees and court costs incurred by us.
- All balances remaining **unpaid after 30 days may be reported to a credit bureau** and affect your credit rating.

### Returned Checks

- It is our policy to collect **\$25.00** for checks that are returned to us. This is to cover any fees that apply from the transaction

### Appointments

- If unable to keep an appointment, as a courtesy to our staff and other patients please give 24-hour notice. If it is a continual problem there will be a **\$20 charge** added towards your account each visit that is missed. The patient will be responsible for payment.

### Financial Policy Questions

- We are happy to address questions regarding your account at any time. Please direct accounting questions to our billing administrator, Ashley Weeks.

### HIPPA Privacy Policy

- Attached to the patient information packet at the back of these forms is the HIPPA Notice of Privacy Practices Policy for you.
- By signing below, the patient acknowledges that he/she has received the HIPPA Privacy Policy and that he/she understands and will comply with our financial policies.
- I authorize this office to allow family and friends looking for me to be given information as to my arrival or departure of the premises, and or leave a message for me if I have not arrived or am in with the doctor.

### Designation of Authorized Representative

I do hereby designate Ord Sports Chiropractic and Wellness to the full extent permissible under the Employee Retirement Income Security Act of 1974 ("ERISA") and as provided in 29 CFR 2560-503-1(b)4 to otherwise act on my behalf to pursue claims and exercise all rights connected with my employee health care benefit plan, with respect to any medical or other health care expense(s) incurred as a result of the services I receive from Ord Sports Chiropractic and Wellness. These rights include the right to act on my behalf with respect to initial determinations of claims, to pursue appeals of benefit determinations under the plan, to obtain records, and to claim on my behalf such medical or other health care service benefits, insurance or health care benefit plan reimbursement and to pursue any other applicable remedies.

### IRREVOCABLE Power of Attorney

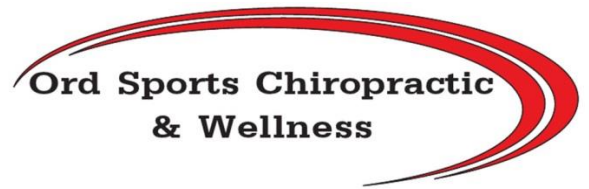
I do hereby authorize Ord Sports Chiropractic and Wellness to act on my behalf to pursue claims and exercise all rights in order to collect insurance payments with respect to any medical or other health care expense(s) incurred as a result of the services I receive from Ord Sports Chiropractic and Wellness.

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**Signature of Patient or Parent or Guardian (if a minor)**

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**Date**



# Electronic Health Records Intake Form

*In compliance with requirements for the government EHR incentive program*

**First Name:** \_\_\_\_\_ **Last Name:** \_\_\_\_\_

**Email address:** \_\_\_\_\_@\_\_\_\_\_

**Preferred method of communication for patient reminders** (Circle one): E-mail / Text / None

**DOB:** \_\_\_/\_\_\_/\_\_\_ **Gender (Circle one):** Male / Female **Preferred Language:** \_\_\_\_\_

**Smoking Status (Circle one):** Every Day Smoker / Occasional Smoker / Former Smoker / Never Smoked

*CMS requires providers to report both race and ethnicity*

**Race (Circle one):** American Indian or Alaska Native / Asian / Black or African American / White (Caucasian) Native Hawaiian or Pacific Islander / Other / I Decline to Answer

**Ethnicity (Circle one):** Hispanic or Latino / Not Hispanic or Latino / I Decline to Answer

**Are you currently taking any medications?** (Please include regularly used over the counter medications)

Medication Name	Dosage and Frequency (i.e. 5mg once a day, etc.)

**Are you allergic to any medications?**

Medication Name	Reaction	Onset Date	Additional Comments

**Patient Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

<b><i>For office use only</i></b>		
Height: _____	Weight: _____	Blood Pressure: _____ / _____